



www.ozdocsonline.com.au

SELF REGISTRATION INFORMATION FOR INNER WEST GENERAL PRACTICE PATIENTS

As a patient of this practice, we are delighted to offer you our online consultation service. All you need to do is simply **REGISTER YOURSELF** online at www.ozdocsonline.com.au. Registrations are only for the adult registered, however, you may also register your child/children up to 16 years of age individually.

You will be asked to enter your practice phone number.
PLEASE ONLY USE (02) 95500288 for Inner West General Practice (Leichhardt or Summer Hill Surgeries)

When you first access ozdocsonline:

- Please read the “privacy” and “security” policies located on the website before you start to use ozdocsonline
- You should ensure that your personal and contact details are correctly entered
- Once you have completed your registration you will be asked to change your temporary password to enhance your security

User-based security

Passwords: We ask all our users to choose their passwords. Usernames are unique and determine the Role of the User. Passwords are linked to the Usernames and have to be a minimum of 8 and maximum of 12 characters, and contain at least one capital letter one lower case letter and a number. **Please note:** Usernames and Passwords are case sensitive.

We inform our users that it is up to them to remember and keep their access code secure like their PIN.

To get full access to the service:

After you have registered you will be asked to contact our surgery to be verified. This can be done via email to innerwestgp@gmail.com or by phoning the surgery. This process could take up to 24 hours depending on the day and time of your request.

After verification:

You can contact your doctor at any time for non urgent matters. (see reverse of this page)

Please note a response from your doctor could take up to 24 hours.

Charges

Patients will be charged online by Visa/MasterCard/Amex

Charges vary according to doctor

Pathology results	\$15.00 - \$25.00	Repeat scripts	\$15.00 - \$25.00
Repeat referrals	\$15.00 - \$25.00	eConsults	\$30.00 - \$45.00

No Medicare rebate available

Mac Users: Please note ozdocsonline website supports the Firefox web browser only.

If your default web browser is Safari or Internet Explorer, please download Firefox, this can be downloaded free online at <http://www.firefox.com>

Windows Users: This website supports Internet Explorer and Firefox.

HAVING PROBLEMS ?? - Contact IWGP Ozdocsonline Administration at innerwestgp@gmail.com

Ozdocsonline

Your Doctor. Online.

Learn More

OzDocsOnline provides a secure web-based communication platform between patients and their doctors.

Prescriptions

OzDocsOnline enables you to request script renewals from your doctor online. This popular service can help you by saving the time and expense of going to see your doctor for a non-urgent, regular script renewal.

- You will be asked a few simple questions such as:
 - whether you want to pick up the prescription from the practice or have it mailed to you?
 - do you want only your doctor to view this request or may any doctor in the same practice respond to you?
- After completing these details you may submit this request along with payment information
- When your prescription is ready you will be sent a notification email requesting you log on to your OzDocsOnline account for your doctor's response

Ask your doctor how to take advantage of this simple to use service today.

Pathology Test Follow Up

Request the outcome from your pathology tests online. Often pathology outcomes don't necessitate a return visit to your doctor and are suitable to be passed on to you via secure communication instead. OzDocsOnline allows this to be done in a safe, secure and timely manner.

- Simply log on to OzDocsOnline and send a Test Result request message to your doctor
- Complete the simple request form
- Submit this request along with payment information
- When your doctor has reviewed your test results you will be sent a notification email requesting you log on to your OzDocsOnline account for your doctor's response

Speak to your doctor about this service today.

Referrals

Simplify the referral process by using OzDocsOnline to ask for a referral letter from your GP. For follow up appointments with a specialist you have already seen, or for a repeat referral letter to a specialist you see on a regular basis you can request the referral letter through OzDocsOnline.

- Simply log on to OzDocsOnline and send a Referral request message to your doctor
- Complete the simple request form stating who you want to see and for what reason
- Submit this request along with payment information
- When your doctor has completed your referral letter you will be sent a notification email requesting you log on to your OzDocsOnline account

Save yourself time spent waiting to see your doctor by requesting your referral letter online.

eConsults

Use OzDocsOnline to consult with your doctor on non-urgent medical matters while saving the time and costs involved with visiting the practice rooms. Using eConsult on OzDocsOnline gives you the ability to think through your problem and how to describe it fully prior to starting communication with your doctor, ensuring they have the most information to fully assess your symptoms.

- Simply log on to OzDocsOnline and request an eConsult
- Fill in as much information on your condition as possible
- Submit this request along with payment information
- When your doctor has assessed your problem you will be sent a notification email requesting you log on to your OzDocsOnline account for your doctor's response

Get health advice from your doctor the easy way on non-urgent matters, use OzDocsOnline eConsult service.